**INTERREGIONAL ACADEMY OF PERSONNEL MANAGEMENT**

www.maup.com.ua

**DESCRIPTION**

Interregional Academy of Personnel Management (IAPM) was founded in 1989 as a private higher educational and scientific institution. IAPM is the biggest economic and humanitarian higher educational institution of Ukraine. Here study students from 39 countries, of 17 specialties, 93 specializations, 8 disciplines.

Academy includes Presidential University (Kyiv), Ukrainian University (over 40 institutes, branches and subsidiaries in all regions of Ukraine) and International Open University (International Preparatory Institute in Kyiv, network of IAPM open education centres abroad).

The educational process in the Academy is provided by over 2,300 teachers, 70% of whom have Ph.Ddegree.

Today IAPM is the leader in private education in Ukraine. The Academy is licensed by the Ministry of Education, Youth and Sports of Ukraine (License number AE 458585 from 07.28.2014), including the providing of educational services to foreigners. IAPM is accredited by IV (higher) level of all licensed specialties.

IAPM is included in the World Database on Higher Education, which is regularly issued by the International Association of universities underUNESCO auspices.

Interregional Academy of Personnel Management is located in Kyiv — the capital of Ukraine, one of the most beautiful cities in Europe.

Except the specialized institutes the Academy includes:

* Graduate School;
* Doctorate;
* Graduate School of Management (program MBA);
* Institute of Вistant education;
* College of Economics and Law;
* Desnyanskiy College of Economics and Law;
* "Prestige" educational complex;
* Computer courses;
* Foreign language courses;
* Yaroslav Mudruy Library and information center (fund of nearly 400 thousandbooks);
* Staffing agency.

The Academy has an infrastructure that fully meets high European standards:

* Educational buildings;
* Conference room;
* Dormitories;
* Medical Center;
* Library;
* Sports complex;
* Concert hall;
* Parks with unique cultural and art objects;
* Student restaurants and cafes, grocery stores, hair salon, sauna and more.

Security of Academy campus area (15 hectares) is provided around the clock.

Higher education in Ukraine with IAPM is the comfortable environment for students of all forms of education and a high level of the knowledge.

Over the years of its activities, the Institute of international education has formed a permanent faculty having extensive experience working with foreign students and an appropriate level of methodological skills. The faculty members develop and prepare teaching materials, textbooks, and manuals for foreign students.

Over 1,350 foreign students and postgraduates study at the IAPM; about 200 foreigners from 30 countries of the world annually come for training at the preparatory department. Returning home, foreign graduates find employment at various government and non-government institutions. Our graduates work at ministries of their countries, in particular, in Ecuador, Palestine, Vietnam, Azerbaijan; they teach at higher education institutions of their countries, set up various socio-political organizations and take an active part in the life of their countries remaining Ukraine’s friends forever.

**LEVELS OF HIGHER EDUCATION**

Bachelor, Master, Doctor of Science, Ph.D.

**FORMS OF EDUCATION**

Full-time, part-time, distant education.

preparatory course

**LANGUAGES OF EDUCATION**

Ukrainian, Russian, English.

**TERMS OF THE APPLICATION PROCESS**

The university holds an admission company twice a year.

Deadlines for submission of applications and documents:

From July 1 to November 1 - the beginning of the fall semester;

From January 1 to March 1 - the beginning of the winter semester.

**STUDENT SETTLEMENT**

On the territory of the Academy there are 4 dormitories. The total number of places is 700.

Dormitories are divided into: male, female, for foreign students and mixed.

One campus of block type accommodation and three campuses of the corridor type with 2, 3 and 4 bed rooms.

Each residential complex has everything for a safe and comfortable stay of the students:

* day-and-night security of the territory and each floor;
* storage chamber;
* cafe and buffet;
* Wi-Fi;
* modern sports complex;
* disco hall with audio-video equipment;
* satellite TV.

**UNIVERSITY STRUCTURE. INSTITUTES AND FACULTIES OF UNIVERSITY﻿**

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| --- | --- |
| **INSTITUTE OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGIES**  Department of Computer Systems and Technologies  Department of Higher and Applied mathematics  Department of Computer training and International tests center | **INSTITUTE OF MANAGEMENT AND HEALTH**  Department of Management of Organizations  Department of HR and Labour economics  Department of Administrative and Medical management  Department of Organization of tourism  Department of Business administration |
| **EDUCATIONAL AND SCIENTIFIC INSTITUTE OF INTERNATIONAL ECONOMICS AND FINANCE**  Department of Finance and Credit  Department of Accounting and Auditing  Department of Marketing  Department of Banking and Insurance business  Department of Theoretical and Applied economics | **EDUCATIONAL AND SCIENTIFIC INSTITUTE OF LAW**  Department of history and theory of law  Department of administrative law  Department of banking & finance  Department of civil legal disciplines  Department of international law and comparative law  Department of labour and commercial law  Department of security management and law enforcement |
| **INSTITUTE OF SOCIAL SCIENCES AND SELF-GOVERNANCE**  Department of General psychology  Department of Medical psychology and correction  Department of Sociology and social work  Department of State administration and self-government  Department of Public administration  Department of Philosophy  Department of Studies if Ukraine  Department of Ukrainian Orthodoxy and theology | **EDUCATIONAL-SCIENTIFIC INSTITUTE OF INTERNATIONAL RELATIONS AND SOCIAL SCIENCES**  Department of International relations and public communications  Department of Professional education and management of educational institutions  Department of Foreign languages, theory and practice of translation  Department of Tourist Organization  Department of Sociology and Social Work  Department of Psychology  Department of Philosophy and Political Science  Department of Public Administration |
| **INSTITUTE OF DESIGN, ARCHITECTURE AND JOURNALISM**  Department of Design  Department of Advertisment and Communication with Public Relations  Department of Architectural Design | **INSTITUTE OF INTERNATIONAL RELATIONS AND LINGUISTICS**  Department of Political Science |

**INTERREGIONAL ACADEMY OF PERSONNEL MANAGEMENT**

**CARRIES OUT PREPARATION OF APPLICANTS IN THE FOLLOWING DIRECTIONS**

**PREPARATORY COURSE (FOUNDATION) IN LEARNING UKRAINIAN OR RUSSIAN**

Information for undergraduate applicants wishing to take preparatory course and learn Ukrainian or Russian

**Preparatory course (Preparatory Department)**

The Institute of International Education provides preparatory course with concentrations in:

* Economics;
* Psychology;
* Humanities;
* Engineering sciences;
* Medicine and biology.

While studying at the Preparatory Department, international students learn Ukrainian or Russian (by choice), as well as study the following subjects, depending on concentrations chosen: mathematics, physics, chemistry, biology, economics, geography, history, informatics and others.

Studies last 1 to 1.5 academic years according to the curriculum and depending on the time period where groups arrive and are formed.

**LIST OF THE SPECIALTIES FOR ADMISSION IN STUDIES AT THE BACHELOR, MASTER**

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| --- | --- | --- |
| **SCOPE OF KNOWLEDGE** | **FIELD OF STUDY** | **TITLE OF PROGRAM/ SUBJECT /AREA** |
| **01 «EDUCATION»** | **015 «Professional education (by specializations)»** | * Management of an educational institution |
| **07 «MANAGEMENT AND ADMINISTRATION»** | **072 «Finance, Banking and Insurance»** | * Finance * Financial management * International economics and finance * International monetary and financial relations * International military economics and finance * Banking * International economics and banking * Banking management |
| **071 «Accounting and Taxation»** | * Accounting, analysis and auditing * Accounting and auditing of foreign economic activity * Examination, evaluation and registration of real estate * Accounting and auditing in agriculture * Accounting and auditing in budget institutions * Accounting expertise * Accounting, control and auditing * Accounting in commercial banks and insurance companies * Accounting and financial processes |
| **075 «Marketing»** | * International business and marketing * International marketing and economic journalism * Transport marketing * Environmental marketing * Marketing of food technology * Agricultural marketing * Building marketing * Marketing of mass media and publishing * Marketing of printed materials * Medicine and pharmacy marketing * Industrial marketing * Trading marketing * Marketing of books distribution * Marketing in military-industrial complex * Electronic marketing * Logistics |
| **073 «Management»** | * Economics and business administration * Economics and management of organizations * Management of the resort areas * Management of tourism and hotel business * Environmental management * Building management * Medical and pharmaceutical management * Industrial management * Management of business activity |
| **074 «Public Management and Administration»** | * Economy and HR * International economy and HR * Economics and HR in medical and pharmaceutical institutions * Economics and HR in the industry * Economics and HR in construction organizations * Economics and HR in the environmental field |
| **08 «LAW»** | **081 «Jurisprudence»** | * Commercial and labour law * Financial and banking law * International business law * Civil law and intellectual property law * Customs and commercial law |
| **26 «CIVIL SECURITY»** | **262 «Law enforcement»** | * Security of organizations and institutions * Organization of private detective work |
| **05 «SOCIAL AND BEHAVIORAL SCIENCES»** | **054 «Sociology»** | * Sociology of local government and public administration * Social and psychological counseling * Sociology of management and public relations * Sociology of international relations * Electoral sociology * Sociology of mass communications and journalism * Environmental sociology |
| **053 «Psychology»** | * Practical Psychology * Psychology of profiling * Psychology of brachylogy * Art psychology * Gerontopsychology * Psychology of public administration * Psychology of civil service * Medical psychology * Perinatal psychology |
| **052 «Politology»** | * Policy management and governance * Political marketing and public relations * Political science of international relations * Comparative political science * Information-analytical activity. Political analytics |
| **051 «Economy»** | * Personnel management and labor economics * Economics and Human Resources Management * International Economics and Human Resources Management * Economics and Enterprise Management |
| **055 «International relations, public communications, and regional studios»** | * International relations and diplomacy (Middle East countries) * International relations and diplomacy (The European Union) * Foreign policy and National security * International and European security * Information-analytical support of foreign policy * International relations and diplomacy * Cultural world |
| **03 «HUMANITARY SCIENCES»** | **035 «Philology»** | * Translation. English * Translation. German * Guide-interpreter. English |
| **12 «INFORMATION TECHNOLOGIES»** | **121 «Software Engineering»** | * Software Engineering * Computer Science * Applied Programming (Integrated with Microsoft) * Web programming: site development (integrated with Microsoft and Autodesk) * Network technologies and system administration (integrated with Cisco and Microsoft) |
| **122 «Computer Sciences and Information Technologies»** | * Block chaine and applied software * Network technologies and system administration (integrated with Microsoft and Cisco) * Applied Programming (integrated with Microsoft) * Web programming: site development (integrated with Microsoft and Autodesk) |
| **23 «SOCIAL WORK»** | **231 «Social Work»** | * Sociо-legal work |
| **24 «SERVICE SECTORS»** | **242 «Tourism»** | * Organization of tourism * International tourism |
| **22 «HEALTH PROTECTION»** | **221 «Dentistry»**  **Professional qualification:**  **«Master of Dentistry»;**  **«Doctor-dentist».** | * Orthopedic dentistry * Surgical dentistry * Therapeutic dentistry * Orthodontics * Children's dentistry |
| **28 «PUBLIC MANAGEMENT AND ADMINISTRATION»** | **281 «Public management and administration»** | * Research and teaching activities in the field of Economics and Management * Administrative and management activities in the field of economics and management |
| **02 «CULTURE AND ARTS»** | **022 «Design»** | * Environment design * Graphic design and advertisement * Web design |
| **19 «ARCHITECTURE AND CONSTRUCTION»** | **191 «Architecture and Urban Development»** | * Architectural design * Drawing, painting and sculpture * Architectural composition * Engineering improvement * Urban development and transport * CAD in construction * Landscape architecture * Buildings and structures construction technology * Management of the construction business |
| **06 «JOURNALISM»** | **061 «Journalism»** | * Advertisement and public relations * Economic journalism * TV, radio journalism * Travel journalism * International journalism |

**POSTGRADUATE STUDIES (DOCTORAL STUDIES)**

Postgraduate study is a form of training scientific-pedagogical and scientific personnel of higher qualification.

**Specialties:**

08.00.03 - Economics and national economy management;

08.00.04 - Economy and management of enterprises (by economic activities);

12.00.01 - Theory and history of state and law; history of political and legal doctrines;

12.00.04 – Economic law; economic procedural law;

12.00.07 – Administrative law and process; financial law; information law;

23.00.02 - Political institutions and processes;

13.00.04 - Theory and methodology of professional education.

**Forms and terms of education:**

* full-time - 3 years;
* part-time - 4 years.

**At Interregional Academy of Personnel Management specialized academic Councils act:**

* With the right to consider and protect dissertations for a scientific degree of Doctor (Candidate) of Legal Science in specialties: 12.00.04 - Business law, economic and procedural law; 12.00.07 - administrative law and process; finance; information law;
* Candidate of Economics in specialty 08.00.04 - Economics and management of enterprises (by economic activity).

In case of successful thesis defense by decision of Ministry of Education and Science of Ukraine, applicants receive a diploma of Doctor (Candidate) of Science.

Postgraduate of IAPM provides the attachment of competitors with Candidate of Sciences scientific degree to profile departments of the Academy institutions according to the chosen specialty.

**Applicants of IAPM and other educational institutions have the opportunity to pass candidate examinations in the specialties:**

* 12.00.04 – Economic law; Economic procedural law;
* 12.00.07 – Administrative law and process; Financial law; Information law;
* 08.00.04 – Economy and management of enterprises (economic activities);
* 12.00.08 - Criminal law and criminology; penal law;
* 12.00.09 - Criminal procedure and criminalistics; forensic examination; operational search activity;
* 25.00.01 - Theory and history of public administration;
* 25.00.02 - Mechanisms of public administration.

Candidate examinations are held twice a year in the form of sessions (November-December; May-June of the current year).